



Cardiff High School

Parents and Citizens Association

30 Boronia Street, Cardiff NSW 2285

Email: cardiffhighpc@gmail.com

Minutes of Meeting 13 June 2018

Chairperson: Cassandra Vizintin *Minutes:* Jenny-Marie Copas

Meeting Opened: 7:00pm

Present: Jenny-Marie Copas, Gareth Erskine, Kylie Ambrose, Keith Smith, Cassandra Vizintin, Adam Ross

Apologies: Louise Stewart, Susan Wilson, Jane West, Janice McCorkell

Minutes of previous meeting read and accepted: *Moved:* Cassandra Vizintin, *Second:* Kylie Ambrose

Business arising from previous minutes:

- *Event Cinema "Solo" Fundraising Event. Raised \$640.51*
**100's Club Winner: Pam McClellan*
**Raffle Winner 1: Casandra Vizitin *Raffle Winner 2: Naomi Trute*

Correspondence In:

- *P&C newsletter*
- *Westpac Statement*

Correspondence Out:

- *Cheque for Superannuation has been submitted*

Treasurer's Report: Appendix A

- *Nil*

Canteen Report: Appendix B

- *Review canteen prices overall when government tax on bottles come in. Keith to liase with Louise & Sue.*

Principal Report: Appendix C

- *Nil*

General Business:

- *Mamma Mia 2 release date 19th July 2018 (Last Week of School Holidays)*
- *Kylie Ambrose to confirm prices and book. Look at \$75 per ticket including 2 drinks & Meal in Gold Class Cinema.*

Meeting Closed: 8:20

Next Meeting: 4th July 2018



Appendix A – Treasurers Report
Cardiff High School P&C Treasurers Report

Financial Statement

May 9 2018 – June 13 2018

Cheque Account

Credits

Sticky Tickets	\$1 355.00
Donation	\$60.00
Raffle and 100 Club	\$77.00
Total	\$1 492.00

Debits

Event Cinemas	\$851.50
Total	\$851.50

Reconciliation

Opening Balance	\$17 502.28
Credits	\$1 492.00
Debits	\$851.50
Balance	\$18 142.78

Transactions Pending

State Representation Subsidy	\$100.00
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Outstanding Cheques

State Level Representation Subsidy - Blake Williams Trampoline Chq 192
State Level Representation Subsidy - Laith McGregor Trampoline Chq 194

Fundraising Summary

Profit from the Event Cinema 'Solo' fundraiser **\$640.51**

Appendix A – Treasurers Report

CARDIFF HIGH SCHOOL CANTEEN

Treasurers Report

Income & Expenditure Statement for P&C Association

MAY 2018



BANK RECONCILIATION STATEMENT

Balance as per Bank Statement @ 31/05/2018 \$ **28,218.03**

BANK BALANCE

Balance b/f from previous month (April 2018) \$ **22,449.57**

Plus May Income:

Sales \$ 19,243.65

Interest \$ 2.18

Sub Total \$ **19,245.83**

+ adjustment from April statement \$ 525.00

- adjustment from May unrepresented income \$ 944.00

Total \$ **18,826.83**

Running Total \$ **41,276.40**

Less May Expenditure:

Stock \$ 7,728.72

Wages \$ 5,307.70

Super \$ -

Tax \$ -

Sundries - Deposit Error \$ 21.95

Total \$ **13,058.37**

BANK BALANCE AS AT 31 May 2018 \$ **28,218.03**

ACCOUNT DIFFERENCE \$ **5,768.46**

Keith Smith
Canteen Treasurer
13 June 2018

Appendix A – Treasurers Report

CARDIFF HIGH SCHOOL CANTEEN
Long Service Account Report
MAY 2018



TERM DEPOSIT

Matures	13 August 2018
Interest Rate	2.35%

Term Deposit Balance **\$ 6,537.57**

Entitlements up to December 2015 \$ 2,227.10

Entitlements 2016 to W/E 01/06/2018 \$ 2,150.94

Entitlements Total **\$ 4,378.04**

ACCOUNT MATURITY 13 August 2018

Account Balance \$ 6,537.57

Interest added on maturity (13/08/2018 - Projection) \$ 153.63

Projected Balance **\$ 6,691.20**

Keith Smith
Canteen Treasurer
13 June 2018

Appendix B – Canteen Report

Canteen Report May 2018

Good Evening All, winter has hit. Hot Chocolates are walking out the door, with hash browns as well. The Ham and Cheese Melts are a hit with the children.

The winter specials are also doing well [Spaghetti Bolognaise / Butter Chicken / Fried Rice / Chicken and Gravy Rolls]

Next term we will be upping the price of some of our drinks, due to Government tax on bottles.

All good on the home front.

Regards Louise and Suz

CARDIFF HIGH SCHOOL CANTEEN
Canteen Account Progress
MAY 2018

INCOME

Year to Date \$ **65,745.96**

EXPENDITURE

Stock \$ 38,682.57

Wages \$ 16,652.08

Super \$ 1,050.44

Tax \$ 1,486.00

Sundries \$ 1,102.97

Workers Compensation \$ -

Capital Expense/Maintenance \$ -

Year to Date \$ **58,974.06**

PROFIT/LOSS \$ **6,771.90**

DONATIONS TO CARDIFF HIGH SCHOOL \$ -

Keith Smith
Canteen Treasurer
13 June 2018

Appendix C – Principal Report



Cardiff High School P&C Meeting

Principal's Report Summary – June 2018

Hot topics at Cardiff HS

- External Validation
- Year 11 2019 Subject Selections
- Transition from newsletter to SkoolBag/Facebook
- Online NAPLAN
- Secondary Schools Renewal Program
- Power Upgrade

Upcoming Events

- Year 11 2019 subject selections due - 15 June
- Term 3 Sports Choices Issued – 18 June
- Year 11 Reports Issued - 18 June
- Year 8 TeleSCOPE - 20 June
- Year 9 Welfare Day – 26 June
- NAIDOC Assembly – 2 July
- Semester 1 Academic Awards Assembly – 3 July