



Cardiff High School

Parents and Citizens Association

30 Boronia Street, Cardiff NSW 2285
Email: cardiffhighpc@gmail.com

Minutes of Annual General Meeting 14 March 2018

Chairperson: Keith Smith *Minutes:* Jenny-Marie Copas
Meeting Opened: 7pm

Present: Jenny-Marie Copas, Gareth Erskine, Louise Stewart, Jane West, Keith Smith, Kylie Ambrose,

Apologies: Cassandra Vizintin, Susan Wilson, Janice McCorkell

Minutes of 2017 AGM meeting read and accepted: Moved: Kylie Ambrose, Second: Jane West

President's Report: Appendix A

Treasurer's Report: Waiting on Audit to be completed by JSA

All positions declared vacant, Meeting Chaired from this point forward by Gareth Erskine, Cardiff High School Principal.

2018 Election of Office Bearers:

President: Keith Smith Nominated by: Jane West, Seconded by: Jenny-Marie Copas

Vice President: Cassandra Vizintin Nominated by: Keith Smith, Seconded by: Louise Stewart

Secretary: Jenny-Marie Copas Nominated by: Keith Smith, Seconded by: Kylie Ambrose

P&C Treasurer: Kylie Ambrose Nominated by: Jane West, Seconded by: Louise Stewart

Canteen Treasurer: Kylie Ambrose Nominated by: Jane West, Seconded by: Louise Stewart

Planning and Finance Committee: Kylie Ambrose & Jane West

Uniform Committee: Jane West & Kylie Ambrose

Staff Teacher Panels: Cassandra Vizintin & Kylie Ambrose

Principal Message: Welcome to the new committee, looking forward to working with you in 2018.

Thank You to the outgoing committee for their commitment to the school.

General Business: Nil

Meeting Closed: 7:42pm

Next AGM Meeting: March 2019

Appendix A - President's Report